

Briggs Public Library
108 E. Railroad Street
St. Johns, MI 48879
September 10, 2015

Approved: _____

President R. Bellgowan: _____

Called to order: 7:10 p.m.

Board present: B. Bellgowan, J. Brewbaker, E. Hufnagel, J. Ruestman, C. Sackrider, T. Schultheiss, V. Thelen

Board absent:

Staff present: S. Morrison, M. Geller

Public present: B. Harger, C. Fedewa

Limited Public Comment: Harger questioned the Board on their intentions in regards to the funding issue, ballot proposal(s) and where they were in the process. Board Members stated that this was a work in progress.

Approval of Consent Agenda: Thelen moved to approve Consent Agenda as printed: (a.) Approval of Minutes (reg. mtg. 6/11/15 & special mtg. 7/14/15) - on file (b) Director's Report –on file, (c)WPLC Minutes-on file, (d) Budget Adjustments-on file, seconded by Brewbaker, all in favor.

Approval of Agenda: on file. Hufnagel moved to approve the agenda as presented, seconded by Sackrider, all in favor.

REPORTS OF OFFICERS:

Treasurer's Report – on file. Hufnagel moved to approve Treasurer's Report, seconded by Ruestman, all in favor.

- a.) Final Revenue/Expenditure Report for 2014-2015 – on file. Schultheiss reviewed year end Revenue & Expenditure Report. Penal Fines, Bingham Township monies, fund balance, delinquent taxes, designated donations and Library Foundation were items of discussion. Schultheiss asked about budget adjustments. Hufnagel stated that Liquid Agro Tax Tribunal could affect monies and suggested that adjustments could be made in April.
- b.) August Revenue/Expenditure Report – on file. Report was reviewed.
- c.) Bills Paid in June, July & August – on file.

Library Friends Group – none

Unfinished Business

1. Direction:

- a.) Funding – on file. Long and short term options for funding as well as objectives of the Task Force Groups were discussed. Sackrider stated that Bingham Township is a priority. Board Members also discussed getting on the ballot, amount of millage, passing a resolution by the Bingham Township Board, staff's involvement in campaigning, and the distribution of flyers and signs.
- b.) Strategic Plan: Task Force Groups – on file. Morrison provided a list of who was committed to each Task Force Group.

2. Update on status of Foundation – on file. A resolution was presented to the Library Board stating that the Briggs Public Library Foundation was dissolving. This motion was dated 9/3/15. The results by an electronic vote were 7 for and none against the resolution. Board Members discussed forming a sub-committee to do future fund raising.

3. Assigned Fund Balance Policy – on file. The function of this Policy was discussed at length. A change was made in the last sentence of the Purpose. It was changed to read - This policy is to apply to current funds that are assigned and any future bequests of substantial donations that the Board chooses to designate as Assigned. Ruestman moved to approve amended Assigned Fund Balance Policy, seconded by Schultheiss, all in favor.

New Business

1. Final Bond Payment: October 2016 – on file. Morrison provided a schedule of Bonded Debt and copies of the agreement between the City and Library Board at that time for the Board to review. The last bond payment will be October 1, 2016. Morrison also provided information that stated that a library board can purchase or lease a building or buildings for use of the library. The title of the current library is in the name of the City of St. Johns. It was discussed that it would continue to be in their name after the last bond payment is made.

2. Fundraising Event – on file. Board Members discussed the previous fund raising events put on by the Library Foundation and the in-house small or on-going fundraisers. With the dissolution of the Library Foundation, it was discussed if the current Board and Staff would take over the Author Fundraising Event. Board Members weighed the pros and cons of who would be responsible and when and where these fundraisers would take place. Also whether something other than an author event would have a higher attendance and reach a different group of people. Morrison was asked to contact various authors and gather information on speaking fees and their availability for a future author event and bring that information to the next Board Meeting. Ruestman moved to table this agenda item to the November Board Meeting, seconded by Brewbaker, all in favor.

3. New Board Members:

a.) Resolution to appoint Jason Denovich (Madden) – on file. Sackrider moved to recommend to the City Commission that they consider appointing Mr. Jason Denovich residing at 1203 Lincolnshire Dr., St. Johns, MI to a four year term on the Briggs Public Library Board expiring November 2019 (finishing Maddens term), seconded by Thelen, all in favor. Morrison will forward the resolution to the City Clerk for consideration by the City Commission.

b.) Replacement for B. Delavan (term up November 2015) – on file. Board Members discussed and reviewed various names to be considered as a replacement for Delavan. From the list provided it was decided that Thelen would contact Steve O'Rourke as a replacement for Delavan on the Library Board.

c.) Procedure for locating potential new Board Members – on file. Considerations of a change in the process of how names of candidates were selected was a point of discussion. Posting a City of St. Johns: Boards and Committees Application on the Library's' Facebook page and Website were options considered. It was noted that posting open positions on these two sites might offer a diversity of names.

4. Other - none

Adjournment: Sackrider moved to adjourn at 8:10 pm. seconded by Schultheiss, all in favor.

Respectfully submitted,
M. Geller